



Safeguarding Children Board

Distribution of Minutes of the Meeting held on Monday, 10 January 2011

Distribution List:

Graham Allen	- Cornwall Council – Adult Care and Support
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Alison Cook	- NHS Cornwall and Isles of Scilly Community Health Services
John Cousins	- Youth Offending Service
Mandy Cox	- NHS South West (South West Strategic Health Authority)
Bob Crossland	- Drug and Alcohol Action Team
Karen Dale	- LSCB Manager, Cornwall Council – Children, Schools and Families
Trevor Doughty	- Director of Children's Services, Cornwall Council – Children, Schools and Families
Jon Dunicliff	- Cornwall and Isles of Scilly Safeguarding Adults Board
Dave Ellis	- Independent Chair
Debbie Galbraith	- Designated Doctor, Safeguarding Children Unit
David Goddard	- Director of Children's Services, Council of the Isles of Scilly
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Jon Nason	- Devon and Cornwall Probation Area
Elaine O'Flaherty	- Northern Devon Healthcare Trust
Felicity Owen	- Cornwall and Isles of Scilly Primary Care Trust / Cornwall Council
Judith Parsons	- Designated Nurse, Safeguarding Children Unit
Kevin Peers	- Cornwall Council – Children, Schools and Families
Christine Rashleigh	- Royal Cornwall Hospitals Trust
Jonathan Richards	- Crown Prosecution Service
Michael Rutter	- LSCB Business Manager, Cornwall Council – Children, Schools and Families
Michele Slevin	- Devon and Cornwall Police
Mary Smeaton	- South Western Ambulance Service Trust
Sue Sprent	- Addaction CADA
Des Tidbury	- Cornwall Council – Communities – Fire and Rescue Service
Steve West	- Connexions Service
Ellen Wilkinson	- Cornwall Partnership NHS Foundation Trust
Carol Williams	- Cornwall and Isles of Scilly Primary Care Trust
David Wood	- Cornwall Council – Children, Schools and Families
Andrew Yates	- Cornwall Faith Forum
Vacancy	- Cornwall Council – Corporate Support
Vacancy	- Cornwall Council – Environment, Planning and Economy
Vacancy	- NSPCC
Vacancy	- Plymouth Hospitals Trust

For Information:

Neil Burden	- Lead Member for Children's Services, Cornwall Council
Trisha Hewitt	- Cornwall Council – Chief Executive's Department – Media Relations Manager
David Pearson	- Lead Member for Children's Services, Council of the Isles of Scilly
John Pollard	- Vice Chair, Cornwall Council Children, Education and Families Overview and Scrutiny Committee
Chris Ridgers	- Chair, Cornwall Council Children, Education and Families Overview and Scrutiny Committee



Safeguarding Children Board

Minutes of the Meeting held on Monday, 10 January 2011 in the Trelawney Room, New County Hall, Truro

- Present:**
- | | | |
|-------------------|--|---------------|
| Dave Ellis | - Independent Chair | |
| Graham Allen | - Cornwall Council – Adult Care and Support | left 12.15 |
| Jane Barlow | - Cornwall Council - Communities | |
| Mary Baulch | - Royal Cornwall Hospitals Trust | |
| Steve Clark | - Voluntary and Community Sector | |
| Cathy Clegg | - Cornwall Partnership NHS Foundation Trust | |
| John Clements | - Devon and Cornwall Police | |
| Alison Cook | - NHS Cornwall and Isles of Scilly Community Health Services | |
| John Cousins | - Youth Offending Service | |
| Mandy Cox | - NHS South West (South West Strategic Health Authority) | |
| Bob Crossland | - Drug and Alcohol Action Team | |
| Sue Day | - Cornwall Council – Chief Executive’s Department | |
| Trevor Doughty | - Director of Children’s Services, Cornwall Council – Children, Schools and Families | |
| Jon Dunicliff | - Cornwall and Isles of Scilly Safeguarding Adults Board | |
| Debbie Galbraith | - Designated Doctor, Safeguarding Children Unit | |
| David Goddard | - Council of the Isles of Scilly | |
| Laura Grosscurth | - CAFCASS | |
| Karen Jackson | - Cornwall Council – Corporate Support – Legal and Democratic Services | |
| Felicity Owen | - Cornwall and Isles of Scilly Primary Care Trust / Cornwall Council | arrived 10.10 |
| Judith Parsons | - Designated Nurse, Safeguarding Children Unit | arrived 10.05 |
| Jonathan Richards | - Crown Prosecution Service | arrived 10.10 |
| | | left 12.00 |
| Michael Rutter | - LSCB Business Manager, Cornwall Council – Children, Schools and Families | |
| Michele Slevin | - Devon and Cornwall Police | arrived 10.10 |
| Sue Sprent | - Addaction CADA | |
| Steve West | - Connexions Service | |
| Carol Williams | - Cornwall and Isles of Scilly Primary Care Trust | |
| Andrew Yates | - Cornwall Faith Forum | arrived 10.10 |
| | | left 12.00 |
- Observing:**
- | | |
|---------------|---|
| Neil Burden | - Lead Member for Children’s Services, Cornwall Council |
| David Pearson | - Lead Member for Children’s Services, Council of the Isles of Scilly |
| John Pollard | - Vice Chair, Cornwall Council Children, Education and Families Overview and Scrutiny Committee |
| Chris Ridgers | - Chair, Cornwall Council Children, Education and Families Overview and Scrutiny Committee |
- Apologies:**
- | | |
|---------------------|---|
| Karen Dale | - LSCB Manager, Cornwall Council – Children, Schools and Families |
| Christine Jackman | - Cornwall Association of Secondary Headteachers |
| Paul Masters | - Cornwall Council – Assistant Chief Executive |
| Aiden Mitchelmore | - CAFCASS |
| Jon Nason | - Devon and Cornwall Probation Trust |
| Elaine O’Flaherty | - Northern Devon Healthcare Trust |
| Kevin Peers | - Cornwall Council – Children, Schools and Families |
| Christine Rashleigh | - Royal Cornwall Hospitals Trust |
| Mary Smeaton | - South Western Ambulance Service Trust |
| Des Tidbury | - Cornwall Council – Communities – Fire and Rescue Service |
| Ellen Wilkinson | - Cornwall Partnership NHS Foundation Trust |
| David Wood | - Cornwall Council – Children, Schools and Families |
- Clerk:** Frances James - LSCB Administrator, Cornwall Council – Children, Schools and Families

The meeting commenced at 10.00 am.

Action

1 Apologies

Please see above.

2 Declarations of Interest

Any declarations of interest would be taken throughout the meeting, if necessary.

1 – NON-CONFIDENTIAL SECTION

3 Non-Confidential Minutes of Meeting held on Monday, 4 October 2010

The non-confidential minutes of the meeting held on 4 October 2010 were approved as a correct record of that meeting.

4 Non-Confidential Matters Arising

The matters arising updates outlined on the templates were noted, with the following additions:

Matters Arising from 4 October 2010:

(i) Health Update

Carol Williams advised that maternity services would not now be centrally commissioned but would be part of the GP commissioning process.

Ongoing Matters Arising:

(ii) 6 July 2009 – Any Other Business – Impact of the Recession

Issues relating to the impact of the recession had been referred to the Public Sector Group of the Cornwall Strategic Partnership for consideration.

(iii) 5 October 2009 – Review of the LSCB Partnership Agreement

All actions relating to the partnership agreement had been deferred to the April Board meeting on the recommendation of Karen Jackson.

(iv) 22 February 2010 – Training Strategy

This would be progressed following finalisation of the 2011/12 budget.

5 Chair's Verbal Update

Dave Ellis advised of meetings he had attended and highlighted the following:

▪ *Independent Chairs' Forum*

Professor Eileen Munro had attended this meeting and had delivered a strong message that she saw LSCBs as the vehicle to deliver the recommendations she would be making to the government.

▪ *Domestic Violence Strategic Group*

This group had expressed concern regarding potential reductions in funding for refuges and for Cornwall's independent domestic violence advisers. Dave Ellis had raised the issue with the Assistant Chief Executive of the Council, the Independent Chair of the Improvement Board and the Chair and Vice Chair of the Cornwall Council Children, Education and Families Overview and Scrutiny Committee.

Action

- *Ofsted Set-Up Meeting*

Dave Ellis had attended this meeting and advised the Board that the LSCB focus group would be held on 19 January and would comprise members of the Executive Group.

Dave Ellis had attended a number of meetings jointly with Rob Cooper, Independent Chair of the Safeguarding Adults Board, including:

- *Chair of the PCT Board*

The Chair of the PCT Board had given a commitment that safeguarding would be protected during the forthcoming changes to Health processes. Following an invitation by the Chief Executive of the PCT, Dave Ellis would be attending a meeting of 70 GPs on 8 February to discuss safeguarding within the commissioning process. It was suggested that a colleague from the local authority also attend this meeting and Dave Ellis agreed to discuss the proposal with Trevor Doughty.

Dave Ellis
Trevor Doughty

Dave Ellis advised that, in response to his query, correspondence had been received from the Parliamentary Under Secretary of State for Children and Families advising that the government had no plans to relax or remove the duty placed on schools and colleges by sections 157 and 175 of the Education Act 2002 to safeguard and promote children's welfare. Consequently he would be meeting with the Cornwall Gatekeeping Unit with a view to contacting all schools regarding their duty under this Act.

6 CAMHS Update

Alison Cook presented the CAMHS report, the salient points of which were as follows:

- The Partnership Board now had good representation, including representatives from schools, and a parent representative would be joining shortly.
- The Joint Commissioning Group was working with colleagues in Plymouth regarding services in the east of Cornwall.
- There was improved integration with Council provided services.
- It was hoped that a fully integrated CAMHS would be in place by the end of 2011 (Tier 4 services would continue to be commissioned from Plymouth.)
- Workshops had been held for Board and Joint Commissioning Group members, which had been well attended.
- The service was now meeting targets.

Trevor Doughty added that the data was positive and significant progress had been made in moving towards a single CAMHS provider on an integrated management basis with the local authority.

In response to a query, Alison Cook advised that the self-assessment undertaken in July had been repeated and had improved.

The Board requested that future reports be better structured with regard to targets, achievements and outcomes.

In response to a concern raised by Neil Burden that the LSCB had not been sufficiently proactive in challenging poor delivery of CAMHS, Carol Williams outlined the considerable efforts made, following the 2009 Ofsted inspection, to identify investment and initiate cultural changes within teams. Dave Ellis also highlighted the LSCB's role in ensuring the Improvement Board took an early interest in CAMHS. Regular reports to both the LSCB and the Improvement Board were ensuring the focus on CAMHS was maintained and this scrutiny would continue for the foreseeable future.

7 Update on Children, Schools and Families Review of the Centre

Action

Trevor Doughty advised that, following the 2009 Ofsted inspection, safeguarding and children in care services had been taken out of the area based structure. With effect from September 2010, the three heads of service also now had a clear functional responsibility and this had reduced the need for many centrally based services. A review was therefore being undertaken to reorganise and restructure central support services.

This was an internal review but it was important that the Board was aware of the situation as the local authority was the major contributor of support to the LSCB, via the Children, Schools and Families central services. Trevor Doughty assured Board members that adequate support for the LSCB, both policy and administrative, would remain a priority throughout this review.

The Board noted Trevor Doughty's comments and agreed that any concerns arising in the future would be raised with him at the appropriate time.

8 Comprehensive Spending Review – implications for partner agency contributions to the LSCB

Dave Ellis thanked contributing agencies for their responses which indicated that contributions to the LSCB's integrated budget would be broadly similar to the current year. There would be a reduction of approximately £97,000, part of which was due to the cessation of the Area Based Grant for child death purposes.

Trevor Doughty advised that the child death grant, along with others, would now become part of the overall council formula grant. Accounting processes were currently underway to clarify what funding would be available to the Children, Schools and Families Directorate from this formula grant.

Decisions were taken as follows:

- 1 Contributing agencies confirmed that no changes were envisaged to the figures already advised.
- 2 The Board delegated responsibility to the Executive Group to work up the detail of the 2011/12 budget.

9 Budget Report 2010/11

Michael Rutter advised of no concerns regarding the current budget. An end of year reserve of approximately £44,000 was anticipated, which would help to cover the cessation of the child death grant for 2011/12.

Discussions with peninsula LSCBs and NHS Plymouth had resulted in a reduction in payments to the Child Death Overview Panel for 2011/12. The Cornwall and Isles of Scilly LSCB's contribution would be £29,950. It was recommended that this be accepted and a waiver on the contract be put in place for one year, with a view to developing a new process from 2012/13 onwards. It was stressed that no additional monies would be requested from agencies to meet the contribution to the Child Death Overview Panel; this would be covered by the budgetary contributions already agreed.

Felicity Owen supported the proposal for 2011/12 and advised that the Directors of Public Health throughout the peninsula had also been involved in discussions regarding a more effective process for the future.

Decisions were taken as follows:

- 1 The Board noted the current budget situation.

- 2 As previously agreed, the Board granted delegated authority to the Executive Group to work on the detail of the 2011/12 budget.
- 3 The Board ratified the Executive Group's decision to approve a waiver on the Child Death Overview Panel contract for a further year.
- 4 The Board approved the contribution of £29,950 to the Child Death Overview Panel for 2011/12.

10 Proposed Cornwall Children's Safeguarding and Improvement Board

Following discussions at the LSCB development day in October 2010 regarding the proposed new arrangements, Dave Ellis and Trevor Doughty highlighted the current proposals, as follows:

- The Children's Trust Board had formally agreed in principle to a new mechanism to replace the Improvement Board when it was discontinued.
- This would involve the LSCB evolving into an enhanced Board to take on the scrutiny of issues currently being monitored by the Improvement Board.
- Safeguarding would remain at the core of the wider role and responsibilities of the new Board and the statutory responsibilities of the LSCB would not be compromised.
- If the LSCB agreed in principle to the proposals, the detail would be progressed by the Executive Group in conjunction with the Children's Trust Board Chair and the Chair of the Improvement Board.
- It was the government's intention to repeal the legislation that required a Children's Trust Board and a children and young people's plan but this was not yet in the parliamentary timetable.
- The proposed timetable was:
 - No change whilst the Improvement Board was still in place,
 - Once the Improvement Board was disbanded, possibly spring/early summer, to move quickly to a single Independent Chair of both the LSCB and the Children's Trust Board,
 - Both Boards to meet on the same day – no issues to be on both agendas,
 - When the legislation was repealed, a single Board would be set up under the control of an Independent Chair.

David Goddard advised that the Isles of Scilly would probably continue with its own Children's Trust Board, which may combine with the new Health and Wellbeing Board in due course. The Isles of Scilly would not wish to change the current joint LSCB arrangements and Dave Ellis was confident that this could be incorporated into the new Board.

Decisions were taken as follows:

- 1 The Board approved, in principle, the merging of the LSCB, Children's Trust Board and Improvement Board functions, whilst acknowledging that LSCB statutory responsibilities relating to safeguarding must be maintained.
- 2 The Board agreed to delegate responsibility for developing the structure, role and remit of the proposed new Board to the Executive Group.
- 3 The Board noted the Children, Schools and Families Directorate review of central support services.
- 4 Whilst accepting that some indicators may change, the Board agreed the revised data set in order to align with the Children, Schools and Families balance scorecard.

11 Government White Paper on Public Health – implications for safeguarding **Action**

Felicity Owen gave a presentation on the government white paper “Healthy Lives, Healthy People: our strategy for public health in England”. She highlighted the following:

- Each year 2000 people died prematurely in Cornwall; half of these died as a result of smoking. Smoking was responsible for an estimated 10% of all deaths.
- Alcohol dependence also affected self-esteem and promoted risky behaviour.
- People in the poorest areas of Cornwall were expected to live up to five years less than people in richer areas.
- There would be an emphasis on a life-course approach, with the best start for every child – issues affecting children in their first two years of life had a considerable effect on life expectancy.
- The white paper outlined the role of the Director of Public Health, who would work for the local authority and not be appointed jointly with the PCT as currently.
- Guidance would be produced on the setting up of Health and Wellbeing Boards – Felicity Owen advised that Cornwall would like to be an early implementer of the Health and Wellbeing Board.
- Education establishments were key settings – Cornwall would like to continue its Healthy Schools Scheme which was very strong.
- Further detail was still awaited regarding public health programmes, including which would be delivered nationally and which locally.
- Two further consultation documents had been received – “the proposed public health outcomes framework” and “the funding and commissioning of public health”.

Felicity Owen also circulated copies of the executive summary of her annual report.

Neil Burden welcomed the enhanced role for school nurses and questioned when this would be fully implemented. Felicity Owen advised of plans to base a school nurse in each secondary school to serve that school and its cluster. She suggested that Neil Burden contact Alison Cook for further details on the timetable.

Neil Burden

Felicity Owen agreed to provide a further report to the Board when appropriate.

Felicity Owen

12 Update on Safeguarding in the GP Commissioning Process

Carol Williams informed the Board that an audit of safeguarding systems had been undertaken with GPs but only 56% of practices had provided responses. This was being followed up in the hope of obtaining a 100% response. All GP practices were involved in a rolling programme of training by the named nurse and doctor.

Carol Williams advised that, within the new commissioning arrangements, all GP practices would need to meet basic safeguarding criteria in order to register with the Care Quality Commission (CQC); this should provide some confidence regarding how practice would be monitored in the future.

It was suggested that perhaps Danny Lang, named doctor, should become a member of the LSCB in order to provide a link to primary care.

In response to a query, Judith Parsons advised that she was working with dentists in preparation for their registration with the CQC in April 2011.

Debbie Galbraith advised that there was currently no link from the South West child protection procedures website to local procedures and contact numbers, including the single referral unit. Dave Ellis agreed to follow this up.

Dave Ellis

Carol Williams agreed to provide a further update to the Board in April.

Carol Williams

13 Any Other Business

Action

Operation Lakeland

Dave Ellis advised colleagues that he had written letters of thanks to the police and local authority commending the excellent work of all those involved in Operation Lakeland, especially DI Simon Snell and Sharon Wood.

14 Next Meeting

The next meeting would take place at 10.00 am on Monday, 4 April 2011, the venue being the Council Chamber, Carrick House, Truro.

The meeting closed at 12.50 pm.